

# Monthly Partner Meeting Minutes

November 2, 2021 (10:00 a.m.-11:00 a.m.)

## Welcome

### **Housekeeping**

- Please mute phones unless you are sharing information with the group.
- Please take turns when speaking and identify yourself and your agency when sharing.
- Please do not put the group on hold.

## Roll Call/Partner Updates

*Please be prepared to provide a report on your outreach efforts, activities, and success stories during your verbal report.*

	<u>Y/N</u>	<u>Partner Update</u>	<u>Workforce Development Boards</u>	<u>Y/N</u>	<u>Partner Update</u>
Better Family Life MWA/SkillUP	Y	Barbara Wheatly and team: MWA and SkillUp clients to get enrolled, training and employments, 4 CRT class completion (virtual), 17 clients gain employment (Amazon, Lowes, Casino, Fedex were a few employers)	Central	N	
ARCHS IGP/SkillUP	Y	Continuing SkillUp process with clients. Hiring Event – Nov 4. Nov 5 – 11am host Health Training Graduation. 2 – Success Stories.	Kansas City and East Jackson	Y	L. Rainey – Employment and Training. Covid numbers improving. Continue to provide services. Hiring events this week – scheduling training for these events. Cohorts in IT – 5; most are still virtual. 17 – SkillUp participants are training. 12-MWA participants in training. MWA Success story
FWCA	Y	Leslie Hall – MWA/SkillUp working closer with employers. 3 – signed up for educational training programs; JRT in person - 2 completed classes. Continuing to build on our resources and work with our clients.	Jefferson/Franklin	N	
LINC	Y	Dawn Patterson – continue to work with clients,	Northeast	Y	Diane Simbro – Success Story

		referring to partners, and removing barriers. Several in training; 13 obtained employment. Success story – Cass Co			25 new participants since July 1; 50 active in SkillUP.
MCCA	Y	Cliff – Next week MCCA convention in Branson – 500 people. CDL training has progressed, enrollment jumped, looking to get that ramped up and rolling.	Northwest	Y	Brent - 14 individuals attending a training program, a majority of the participants are attending healthcare-related training. We should have success stories on some of these individuals soon.
MERS/Goodwill	N		Ozark	Y	Cody – Looking at partnership opportunities, applications starting to come in for that program.
Missouri CAN	Y	Beth- Focus in-depth program training, utilizing monitoring checklist. Enrolled 25; employ 10; 7 in training.	St. Louis City	N	
Equus	Y	Lisa- 5 graduates – career acceleration program Truck or Treat in Springfield. Our PDS working virtual. 15 employed. Success Story	St. Louis County	Y	Loris – 23 approved for training in October. Virtual/In Person hiring events OJT site – new; looking to hire 40+ people in area; 5 people ready to start.
Southern Missouri Works Project (SMWP)	N		Southeast	N	
City of Springfield	Y	Continue to with both MWA & Skill Up Participants. Continues to engage with Community Partners to assist participant remove barriers. Enrolled 14 new participants in October - 11 Obtained Employment with an average pay of \$14.39/hr. Region 7 has partnered with the Community Partnership of the Ozarks who will host a 4 day “Making Sense of Money Seminar that will start on 11/30/2021 and run every Tuesday evening for 4 weeks via Zoom	Southwest	N	
Southeast Missouri Training and Employment	N		South Central WIB	N	

Partnership (STEP)					
Other Reps:			West Central	Y	Angie – Speed Interview – Sedalia (job fair), planning to schedule another one – giving gift cards for those who apply. 2– start training; 1 in training

**Agenda Items**

**Partner Call Minutes**

1. Did everyone receive and review the meeting minutes from the last partner call?
  - o Were there any questions or clarifications needed?

**Program Updates/New Reminders**

**Training**

1. If anyone needs training, send an email to [SkillUP.Missouri@dss.mo.gov](mailto:SkillUP.Missouri@dss.mo.gov) to request training.

**Outreach**

2. Please email [SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov) if outreach/marketing materials needed. When requesting materials make sure you provide your entire mailing address. There has been some materials returned due to the address not having a suite number. As a reminder, we cannot send to PO boxes, it must be a physical address.

**Additional Manager Updates (Items Not Already in the Agenda)**

<b>Deputy Director - Jeriane Jaegers - Brenneke</b>		
<b>WIT Managers</b>	<b>CIU Managers</b>	<b>Operations</b>
<i>Jennifer Heimericks</i>	<i>Ken Chapman</i>	<i>Cindy Wansing</i>
JaCinda Rainey	Donna Imhoff	Brian Henry
Jennifer Buechler	Justin Logan	Dione Pashia
	Kim Dowd	
	Kim Nott	
	Steve Milburn	
	Tiffany Johnston	

Revamping the WIT Partner Call – JaCinda Rainey

- PowerPoint Presentation
- Changes effective December 2021

**Questions or Additional Information**

This is the partners’ opportunity to ask or share any additional information with the group. Any questions?

## Meeting Close

## Ongoing Reminders

1. Providers need to submit weekly numbers by emailing the completed template to the [SkillUP.Missouri@dss.mo.gov](mailto:SkillUP.Missouri@dss.mo.gov). If templates are not received each week, weekly calls will resume.
2. Provider staff should always submit the FS-5 SkillUP Employment or Training Information Form to FSD **immediately** when a participant obtains employment.
3. Provider staff should use the Change Request Guidance when submitting change requests. **Please ensure entry of a case note prior to submitting, listing the details included on the request form.**
4. Please submit invoices and reports to the [FSD.E&TInvoices@dss.mo.gov](mailto:FSD.E&TInvoices@dss.mo.gov) email rather than sending them to Shanese or Jessica directly. If they are out for an extended time this could cause a delay in receiving payment.
5. Please submit your success stories! When submitting these, please include a signed release and a photo with the client's story. If you cannot get a signed FSD release from the participant, please remove any personal identifying information. The FSD release form is available on the Provider Portal. Submit success stories to [FSD.E&TInquiry@dss.mo.gov](mailto:FSD.E&TInquiry@dss.mo.gov).
6. Please keep track of the number of individuals obtaining employment with the state (by region).
7. Please contact [SkillUP.Missouri@dss.mo.gov](mailto:SkillUP.Missouri@dss.mo.gov) with any staff that have attended SkillUP training but are no longer working with the program so we can terminate MoJobs access and have them removed from our distribution lists.
8. Partner Call Minutes are available on the SkillUP portal.
9. Reminder from the monitoring unit to submit your spreadsheet of management reviews at the end of each month to [FSD.E&TMonitoring@dss.mo.gov](mailto:FSD.E&TMonitoring@dss.mo.gov).

## Email & Quick Reference List

Training requests, Marketing Materials, Reactivations & MoJobs Change Requests:

[SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov)

Questions for MWA/Skillup

[FSD.E&TInquiry@dss.mo.gov](mailto:FSD.E&TInquiry@dss.mo.gov)

Monitoring Unit

[FSD.E&TMonitoring@dss.mo.gov](mailto:FSD.E&TMonitoring@dss.mo.gov)

Invoices

[FSD.E&TInvoices@dss.mo.gov](mailto:FSD.E&TInvoices@dss.mo.gov)

DCN verifications

[DSS.FSD.Agreements@dss.mo.gov](mailto:DSS.FSD.Agreements@dss.mo.gov)

FS-5/DWD-PO-608, DWD-PO-609, Job Search Log, and ABAWD Hours Reported Log and WIOA Career Services Form:

[ABAWD1@jp.sp.mo.gov](mailto:ABAWD1@jp.sp.mo.gov)

Partners email distribution list

[DSS.FSD.SkillUPPartners@dss.mo.gov](mailto:DSS.FSD.SkillUPPartners@dss.mo.gov)

DSS Calendar of Events

<https://dss.mo.gov/events.htm>

To have job fairs, community events, or hiring events added to the DSS Calendar of Events

[SkillUp.Missouri@dss.mo.gov](mailto:SkillUp.Missouri@dss.mo.gov)

DSS Employment & Training Programs

<https://mydss.mo.gov/employment-training-programs>

DSS Missouri Resource Guide

<https://dss.mo.gov/fsd/pdf/missouri-resource-guide-3steps.pdf>

DSS Services Navigator

<https://mo.servicesnavigator.org/>