



Do you have an event coming up and want to get the word out? Let us put it on the Department of Social Services calendar for public viewing. Simply complete this form and

Name of Business: \_\_\_\_\_

Date and time of event: (be specific) \_\_\_\_\_

Where: (specific location or virtual) \_\_\_\_\_

Type of event (community, job fair, etc) \_\_\_\_\_

Description of event: (tell us about positions that are open, how to apply, who to contact, hourly wages, links, any special information)

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\*For hiring events, please submit opportunities that are full time, or will lead to full time employment with an hourly wage of \$13 or higher and include benefits.