

**Psychotropic Medication Advisory Committee
Open Meeting Minutes
Teleconference (Webex)
November 22, 2021
9:00 AM to 12:00 PM**

Due to the impact of COVID-19 this was a teleconference meeting only

Committee Members

Judge Sue Crane (Chair)	Dr. Josh Moore	Dr. Manuel Hernandez	Marlo Williams
Dr. Laine Young-Walker (Co-Chair)	Dr. Eric Martin	Al Greimann	
Dr. Maya Moody	Dr. Mark Roaseau	Laverna "Renee" Riley	
Dr. Patsy Carter	Carrie Bolm	Nick Mebruer	

Additional Psychotropic Medication Advisory Committee (PMAC) Meeting Participants

Christina Barnett	Children's Division, Central Office
Ellen Haynes	Division of Legal Services, Children's Division, Special Counsel
Melissa Kenny	Children's Division, Health Information Specialist Unit Manager
Jill Pingel	Children's Division, Health Information Specialist Unit Manager
Dr. Clark Peters	University of Missouri, Data Validator
Larry Smith	Children's Division, Program Specialist
Jennifer Schulte	Children's Division, Executive Assistant

1. Opening Words from the Co-Chair

- PMAC Chair called meeting at 9:05 A.M.
- PMAC Chair asked for a motion to approve the meeting minutes for July 26, 2021 and October 25, 2021. The minutes were approved and seconded.

2. Agenda Review

A. Update on Excessive Dosage Chart Awareness

- PMAC Co-Chair/Clinical Subcommittee Chair said that pharmacists in Kansas City are going to be reviewing the Excessive Dosage Chart on a regular basis. If the pharmacists have any suggested additions, staff at the Center for Excellence will review the suggestions, update the chart, and present the revised chart to the PMAC for approval.
- PMAC Chair mentioned that during an informal training the Excessive Dosage Chart was reviewed with a group of lawyers who said that the chart was helpful and easy to navigate.

B. Update on the PMAC Annual Report

- PMAC Chair asked the members for any updates on the PMAC annual report and wanted to create the report together as a committee.
- PMAC Participant from Children's Division, Central Office said Children's Division can assist with the report and asked the members if they could provide information about work within the PMAC.
- PMAC Participant from Children's Division, Central Office indicated that the goal would be to have a final draft for the PMAC members to review during the January 2022 PMAC meeting.
- PMAC Chair asked the Chairs from the Clinical and Education/Collaboration Subcommittees to put together an outline of the committees' work for the year and send it to the PMAC Participant from Children's Division, Central Office. Both subcommittee Chairs said they could provide an outline.

C. Discussion on "Where do we go from here" Goal setting for 2022

- PMAC Chair asked if there is a document that Children's Division could develop, or has already developed, that describes situations that would require a psychotropic medication review.
- PMAC Participant from Children's Division, Central Office mentioned that Children's Division staff are working with the Chair of the Education/Collaboration Subcommittee to develop a document and/or documents to provide an overview of the psychotropic medication reviews. The plan is to utilize the members of the PMAC to assist Children's Division with distributing the documents to prescribers in the healthcare community.
- PMAC member from CFE mentioned that CFE has created multiple documents that list the requirements that prompt a psychotropic medication review.
- PMAC Chair asked the member from CFE could send the documents to the committee members to review. PMAC member from CFE agreed to send the documents.
- PMAC member from CFE mentioned that the same documents could be found on the CFE's website.

4. Open Discussion

- PMAC Chair asked if there was specific language in the Joint Settlement Agreement (Settlement) to address starting multiple medications at one (1) time.
- PMAC member from the Center for Excellence (CFE) explained that starting multiple medications at the same time was not part of the Settlement.
- PMAC Participant who is the Children's Division Health Information Specialist Unit Manager said that Children's Division is required to make a referral to CFE before starting a 2nd antipsychotic medication or before starting three (3) or more psychotropic medications.

5. Public Comment

- There were no public comments.

6. Action Items

- None

7. Meeting Adjourned

Meeting was moved to adjourn at 11:38 A.M.

Due to the COVID-19 pandemic, 2022 meeting(s) will continue to be held virtually. The next scheduled PMAC meeting is January 24, 2022.