

Psychotropic Medication Advisory Committee
Open Meeting Minutes
Teleconference (Webex)
January 25, 2021
9:00 AM to 12:00 PM

Due to the impact of COVID-19 this was a teleconference meeting only

Committee Members

Judge Sue Crane (Chair)	Dr. Josh Moore	Joanie Rodgers	R.H
Dr. Laine Young-Walker (Co-Chair)	Dr. Eric Martin	Al Greimann	
Dr. Manuel Hernandez	Dr. Nathan Beuke	Sarah Willson	
Dr. Maya Moody	Mark Roaseau	Marlo Williams	
Dr. Patsy Carter	Carrie Bolm	Rachel Jones	

Additional Psychotropic Medication Advisory Committee (PMAC) Meeting Participants

Stacie Frueh	Children's Division, Health Specialist Coordinator
Ellen Haynes	Division of Legal Services, Children's Division, Special Counsel
Dr. Alyssa Bish	Children's Division, Operational Excellence Coordinator
Melissa Kenny	Children's Division, Health Specialist Unit Manager
Jill Pingel	Children's Division, Health Specialist Unit Manager
Makena Mugambi	Paralegal, Children's Rights
Sharie Hahn	Department of Social Services, General Counsel
Dr. Clark Peters	University of Missouri, Data Validator
Dylan Sparrowk	Chafee Specialist, OYS Service Coordinator
Omoshola Kehinde	University of Missouri, Data Validator Team Member
Larry Smith	Children's Division, Program Specialist

Open Meeting Public Participant

Dr. Anne Happel Researcher for State of California

1. Welcome

- Chair called meeting at 9:06 A.M.
- PMAC participant from Children's Division (CD) Health Information Specialist (HIS) management introduced the new PMAC member from the Department of Mental Health, Rachel Jones, and MO HealthNet Division, Dr. Eric Martin.
- PMAC participant from CD's HIS management provided an update on the current search for a parent attorney to become a PMAC member.
- PMAC participant from CD's HIS management informed the PMAC members and participants that PMAC member, Dr. Bellonci has resigned; however, the PMAC remains in compliance with the number of required members and positions.

2. Agenda Review

A. Words from PMAC Chair

- Motion to approve the minutes from November 23, 2020 was seconded and approved.

B. PMAC Annual Report 2020

- Chair informed PMAC members of an annual report draft.

- PMAC members requested time to review the draft and provide comments.
- PMAC participant from CD's HIS management provided the PMAC members and participants with an electronic version of the draft.
- Chair proposed to have the PMAC members provide written comments to CD by 5:00 PM on January 29, 2021.
- Chair proposed to have the comments reviewed and a final draft report prepared for the PMAC members to review by February 3, 2021.
- Chair proposed to have the PMAC members vote on the final report by COB February 8, 2021.
- PMAC participant from Department of Social Services, General Counsel, proposed to have the vote via pmac@dss.mo.gov e-mail.
- Chair proposed a motion to approve the schedule. The schedule was seconded and approved.

C. PMAC Mission 2021

- Chair began a discussion with the PMAC members on developing goals for 2021.
- PMAC member from the Missouri Hospital Association asked if there was end date for the Joint Settlement Agreement (Agreement).
- PMAC participant from the Division of Legal Services, CD's Special Counsel, said that there was no end date and CD was required to be in compliance with specific Exit Criteria for eighteen (18) consecutive months to end the Agreement.
- PMAC member for the Center of Excellence (CFE) requested data from CD on the requirements of the Agreement and CD's progress, which could be utilized to lead future PMAC discussions.
- PMAC Co-Chair requested clarification on whether CD or PMAC members were responsible for developing the PMAC annual report. Item will be addressed further during the February 2021 PMAC meeting.
- PMAC participant from the Division of Legal Services, CD's Special Counsel, suggested potential goals to include how to globally impact practice guidelines and educating resource providers.
- PMAC participant from Department of Social Services, General Counsel, suggested a potential goal for the PMAC could be to review prescriber practices regarding psychotropic medications.

D. Update on Joint Settlement Agreement Requirements

- PMAC participant from CD's HIS management said the excessive dosage guidelines are being utilized by staff and implementation is going well.
- PMAC participant from CD's HIS management said an MHD blast went out to all prescribers containing the new excessive dosage guide and the prescriber video.
- PMAC participant from CD's HIS management mentioned that HIS continues to meet with the Data Validator and the plaintiffs regarding data and Exit Criteria.
- PMAC participant from CD's HIS management said HIS continues to work with CFE to complete the Automatic Reviews.

3. Open Discussion

- A public participant from the State of California indicated that they are reviewing policies and collecting data throughout the United States pertaining to the use of psychotropic medications and children. The participant also offered to share her research with the PMAC, should members be interested.
- Chair indicated that the representative should directly contact members of CD to obtain specific information regarding policies.

4. Action Items

1. Meet in February to discuss goals and PMAC 2021 schedule. Data may be discussed after April 2021.
2. HIS will provide an update on CD's progress towards implementation of the Joint Settlement Agreement requirements.

5. Meeting Adjourned

Meeting was moved to adjourn at 10:13 A.M.

6. Special Meeting

On February 5, 2021, PMAC members were sent a copy of the final PMAC Annual Report 2020 via e-mail. As approved during the January 25, 2021 meeting a vote to accept or reject the Annual Report was set for Monday, February 8, 2021. The schedule and recipients were as follows:

- Date: February 8, 2021
- Time: 8:00 A.M. – 5:00 P.M.
- Place: Due to the COVID-19 pandemic, the PMAC members were sent a copy of the report through e-mail.
- Members present: All twenty-two (22) members were sent an e-mail with the PMAC Annual Report 2020 and instructions from the PMAC Chair.
- Members absent: None

Vote Count

Yes	No	No Vote Received
12	0	10

On February 8, 2021, at 5:29 P.M., more than half of the PMAC members voted "Yes" to approve the PMAC Annual Report 2020. The results of the votes were sent to the PMAC Chair and Co-Chair. CD requested approval from the PMAC Chair to send the report to the Acting Director of the Department of Social Services. The approval was granted and the report was sent to the Acting Director.

On February 9, 2021, on behalf of the PMAC Chair, CD sent a copy of the PMAC Annual Report 2020 to the Acting Director of the Department of Social Services via-e-mail. The Acting Director acknowledged receipt of the PMAC Annual Report 2020 and provided the following response: "Many thanks to the PMAC members for their time and commitment to make the lives of Missouri kids better. I appreciate the challenging work this committee completed over the last year."

Due to the COVID-19 pandemic 2021 meeting(s) will continue to be held virtually. The next PMAC meeting date is February 22, 2021.

The proposed PMAC meeting dates are April 26, 2021, July 26, 2021, October 25, 2021, November 22, 2021 and December 27, 2021.