

Emergency Request for Protective Custody to the Juvenile Officer Form CD-234 Instructions

Purpose:

This form is to be used in the field in situations where Children’s Division workers need an emergency request for protective custody and information can be sent directly to the Juvenile Officer.

Instructions for Completion:

Date of Request – Enter the date the request is being made to the Juvenile Officer.

Time Submitted – Enter the time the request is being made to the Juvenile Officer, selecting a.m. or p.m. in the drop down box.

Submitted By – Enter the name of the worker submitting the form to the Juvenile Officer.

Child(ren) – Enter the first name, middle name, and last name of each child.

Enter the date of birth of each child.

Enter the sex of each child.

Enter the address or current location of the child.

Parent 1- Select the number corresponding to parent 1’s child from the above child(ren) and check the appropriate box. If parent 1 is the parent to all children on the report, select the “All” box.

Enter Parent 1’s first name, middle initial, last name.

Enter Parent 1’s address - street address, city, state, zip code.

Enter Parent 1’s telephone number.

Enter Parent 1’s date of birth.

Enter Parent 1’s Alias or Maiden name.

Enter Parent 1’s contact with child(ren). Options are Physical Custodian, Little or No Contact, Regular Visitation, and Unknown.

Parent 2- Select the number corresponding to parent 2’s child from the above child(ren) and check the appropriate box. If parent 2 is the parent to all children on the report, select the “All” box.

Enter Parent 2’s first name, middle initial, last name.

Enter Parent 2’s address - street address, city, state, zip code.

Enter Parent 2’s telephone number.

Enter Parent 2’s date of birth.

Enter Parent 2’s Alias or Maiden name.

Enter Parent 2’s contact with child(ren). Options are Physical Custodian, Little or No Contact, Regular Visitation, and Unknown.

Other – Select the relationship the individual has with the child(ren). Selections are Mother, Father, Stepfather, Stepmother, Legal Father, Legal Guardian, Legal Custodian, Physical Custodian, Other, or N/A.

Select the number corresponding to individual’s child from above and check the appropriate box. If the individual is the same relationship to all children on the report, select the “All” box.

Enter the individual’s first name, middle initial, last name.

Enter the address of the individual – street address, city, state, zip code.

Enter the telephone number of the individual.

Enter individual’s date of birth.

Enter individual’s Alias or Maiden name.

Enter individual’s contact with child(ren). Options are Physical Custodian, Little or No Contact, Regular Visitation, and Unknown.

Requests –

1. Select the alleged conduct by parent, guardian, or custodian(s) the child(ren) have been subjected.
2. Enter narrative regarding the immediate danger to the child(ren) and brief facts as to the alleged abuse or neglect.

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3. Prior history of abuse or neglect: from the drop down select Yes, No, or Unknown.
4. Domestic violence is an alleged factor: from the drop down select Yes, No, or Unknown.
5. Substance abuse by parent/guardian/custodian is an alleged factor: from the drop down select Yes, No, or Unknown.

Affidavit Statement-

Enter the name of the Children's Division staff who is submitting the affidavit.

I, _____, as an authorized representative of the Missouri Children's Division, do state that based upon information I have obtained or which has been reported to me, I have reasonable cause to believe the facts and information contained herein support the recommendation of the Children's Division. The facts and information stated herein are true and correct to the best of my knowledge and belief. I am signing this affidavit understanding that knowingly making a false statement might subject me to the penalties for making a false affidavit.

If further relevant information is gathered it must be forwarded to the Juvenile Officer.

Electronic Signature - Enter the name of the Children's Division worker completing the form and their contact information.